



## **Parent Document**

U.S. Routing Guide, USL/D-LOG-WI-0043

### **1. Overview**

#### **1.1 Purpose**

To provide additional guidance to Suppliers for inbound shipments to Beckman Coulter U.S. Sites.

#### **1.2 Scope**

This document applies to the Associate(s) who performs assistance and/or guidance with Inbound Routing.

This document also applies to Suppliers that ship product to Beckman Coulter U.S. Sites.

#### **1.3 Definitions**

- None



## 2 U.S. Domestic Origin Inbound Routing Instructions

Domestic Carrier Selection Matrix:

Shipment Size	Service Requirement			
	Standard	Expedited	Dangerous Goods**	Temp Controlled
0-150 lbs.	FedEx	FedEx parcel	FedEx	FedEx (Packaging must be source of temp control)
150 – 15,000 lbs. or up to 7 Pallet Positions*	FedEx Freight	SEKO Logistics	FedEx Freight	
>15,000 lbs. or more than 10 Pallet Positions*		Send Email to clang@beckman.com for routing instructions		Send Email to "NALogistics@Beckman.com" for routing instructions

\*A Pallet Position equals 40" x 48" of trailer floor space with a 90" height limit of either a single or double stacked pallets.

\*\* If product falls outside carrier Dangerous Good guidelines, contact NALogistics@Beckman.com for routing.

### 2.1 Less than 150 Pounds

- Locate Inbound Account Number associated with Beckman Coulter, Inc. consignee location from table in Section 3.
- Note "Collect" for billing instructions on the Bill of Lading
- For Dangerous Goods locate FedEx Account Number associated with Beckman Coulter, Inc. in Section 3 table.

### 2.2 Greater than 150 Pounds

- Locate carrier Inbound Account Number associated with Beckman Coulter, Inc. consignee location from table in Section 3.

### 2.3 Note "Collect" for Billing Instructions on the Bill of Lading.

### 2.4 Carrier Pick-up Request Contacts:

Carrier/Contact	Phone	Website/Email
Federal Express Parcel	1.800.463.3339	<a href="https://fedex.com/en-us/home.html">https://fedex.com/en-us/home.html</a>
FedEx Freight	866.393.4585	<a href="http://www.fedex.com/us/freight/index.html">http://www.fedex.com/us/freight/index.html</a>
Seko Logistics Team	866.345.1184	<a href="mailto:bci@sekologistics.com">bci@sekologistics.com</a>

### Beckman Coulter, Inc. U.S. Domestic Contacts:

- Initial communication should be conducted via email.
- Primary: [NALogistics@Beckman.com](mailto:NALogistics@Beckman.com)



### **3 International Shipping Instructions: DHL Express/FedEx**

- 3.1 Contact Global Trade Compliance to determine if there are any additional documentation/customs instructions for shipping to the U.S.  
(USImports@beckmancoulter.com)
- 3.2 Locate DHL or FedEx Inbound Account Number associated with Beckman Coulter, Inc. consignee location from table below

<b>City/BEC Location</b>	<b>Street</b>	<b>State</b>	<b>Zip Code</b>	<b>Freight Code</b>	<b>FedEx Parcel Inbound Acct. # Domestic</b>	<b>FedEx Parcel Inbound Acct. # International</b>	<b>Fed Ex Freight Inbound Acct #</b>	<b>DHL Inbound Acct # International</b>
MFG West Sacramento	2040 Enterprise Blvd.	CA	95691	91-925	100708248	625173442	3706066064	967311962
Mktg./R&D West Sacramento	1584 Enterprise Blvd	CA	95691	91-750	100708248	625173442	3706066064	967311975
Brea	250 S. Kraemer Blvd.	CA	92822	06-008	121183641	316955355	3706066064	963118275
Carlsbad	2470 Faraday Ave	CA	92008	19-568	355297284	092107116	3706066064	967329262
Chaska	312 Lake Hazeltine Dr.	MN	55318	91-847	362045380	196048901	3706066064	963118329
Florence	7381 Empire Dr.	KY	41042	65-141	126632533	195452083	3706066064	963093406
Loveland	4510 Byrd Dr.	CO	80538	91-806	410732467	160990589	3706066064	846771935
Hebron	2295 Progress Dr.	KY	41048	03-107	363625444	315226724	3706066064	950053882
Hialeah	780 W 83 <sup>rd</sup> St.	FL	33014	65-142	332715658	197941120	3706066064	963100157
Indianapolis	5355 W. 76 <sup>th</sup> St.	IN	46268	04-041	847145749	327122606	3706066064	963130857
Kendall	11800 SW 147 <sup>th</sup> Ave	FL	33196	65-143	118431952	111722137	3706066064	964214480
San Jose	170 Rose Orchard Way	CA	95134	65-171	224136749	224136749	3706066064	967878678
All Others	N/A	N/A	N/A	06-008	196048901	362045380	3706066064	963118275

- 3.3 Select Billing Method: "Bill Third Party"

- 3.4 **TEMPERATURE CONTROLLED GOODS:**

- All inbound shipments are required to state temperature storage requirement while in-transit & awaiting Customs Clearance on AWB, Shipper's letter of Instruction or packing list.



#### **4 International Shipping Instructions: Forwarder & Ocean**

- 4.1 Contact Global Trade Compliance to determine if there are any additional shipping instructions for shipping to the U.S
- 4.2 Refer to International Carrier Selection Matrix & Forwarder Contact List below to arrange pickup coordination of inbound freight. Shipments over 75kgs and all ocean shipments are to be booked with the assigned freight forwarder. Parcel shipments under 75kgs are to be booked with the assigned parcel carrier. Palletized shipments should only move with a freight forwarder. (Not FedEx or DHL)

Origin Country/Region	Small Air Shipments (Under 150lbs/75kgs)	Large Air Shipments (Over 150lbs/75kgs) Airfreight	Ocean Shipments
Belgium	FedEx Int'l Parcel	Expeditors	---
China	DHL Express	Expeditors	Expeditors
Czech Republic	FedEx Int'l Parcel	JAS	---
Denmark	FedEx Int'l Parcel	DSV	---
France	FedEx Int'l Parcel	JAS	DSV
Germany	FedEx Int'l Parcel	JAS	DSV
Hong Kong	FedEx Int'l Parcel	DB Schenker	DSV
Ireland	FedEx Int'l Parcel	DSV	Expeditors
Italy	FedEx Int'l Parcel	JAS	Expeditors
Japan	DHL Express	Expeditors	DSV
Latin America	FedEx Int'l Parcel	DSV	Expeditors
Malaysia	DHL Express	DSV	Ceva
Netherlands	FedEx Int'l Parcel	JAS	DSV
Sweden	FedEx Int'l Parcel	Expeditors	Expeditors
UK	FedEx Int'l Parcel	JAS	DSV
All Other Lanes	Contact: CLANG@beckman.com & NALogistics@beckman.com		



Carrier	Contact (Account Manager)	Phone	Email
DB Schenker	Jim Milharcic	463-701-8223	<a href="mailto:james.milharcic@dbschenker.com">james.milharcic@dbschenker.com</a>
Ceva	Bryan Rozeveld	651-675-4051	<a href="mailto:Bryan.Rozeveld@Cevalogistics.com">Bryan.Rozeveld@Cevalogistics.com</a>
DSV	Robert Clatty	859-308-7730	<a href="mailto:Robert.Clatty@dsv.com">Robert.Clatty@dsv.com</a>
Expeditors	Stephanie Haynes	859-692-2694	<a href="mailto:Stephanie.Haynes@expeditors.com">Stephanie.Haynes@expeditors.com</a>
Expeditors	Ryan Siemer	859-692-2666	<a href="mailto:ryan.siemer@expeditors.com">ryan.siemer@expeditors.com</a>
JAS	Michele Petitte	630-333-2744	<a href="mailto:Michele.Petitte@jas.com">Michele.Petitte@jas.com</a>
DHL Express	Jeremy Fronza	847-420-6461	<a href="mailto:Jeremy.Fronza@dhl.com">Jeremy.Fronza@dhl.com</a>
DHL Express		877-873-2521	<a href="mailto:beckmancoulter.customercare@dhl.com">beckmancoulter.customercare@dhl.com</a>
FedEx Parcel	Stacey Seering	218-349-8226	<a href="mailto:skseering@fedex.com">skseering@fedex.com</a>
FedEx Parcel	Shannon Sloan-Jackson	972-207-9740	<a href="mailto:Shannon.jackson@fedex.com">Shannon.jackson@fedex.com</a>
SEKO Logistics	Chris Fornesi	714-613-1510	<a href="mailto:Chris.Fornesi@sekologistics.com">Chris.Fornesi@sekologistics.com</a>
UPS Parcel		877-635-8913	<a href="mailto:UPSDanaherTOMSTeam@ups.com">UPSDanaherTOMSTeam@ups.com</a>

- 4.3 UPS and TNT **are not** approved carriers for Non-USA origin shipments to the US. The use of these two carriers will cause additional delays due to Customs clearance and incur additional fees.
- 4.4 Always request a house consolidation. Do not request an IATA (direct consignment) unless it has been cleared through the Global Logistics team.
- 4.5 Have the vendor send copies of the Invoice and air waybill details to:
  - U.S. Imports (email:[usimports@beckmancoulter.com](mailto:usimports@beckmancoulter.com))
- 4.6 Note "Third Party Collect" for Billing Instructions on the Bill of Lading.
- 4.7 **TEMPERATURE CONTROLLED GOODS:**
  - All inbound shipments are required to state temperature storage requirement while in-transit & awaiting Customs Clearance on AWB, Shippers letter of Instruction or packing list (**Include Data loggers as applicable**)
  - Products with a frozen store mode (any temperatures below 0 °C) cannot be shipped Ocean. Refer to USL/D-LOG-REF-0042 Ocean Container User Guide for additional details on transporting refrigerated or controlled ambient products
  - The following part numbers are exempt from this requirement to all destinations and are permitted on a non-temperature controlled container.
    - 628017 – FP, DXH Diluent, 10L
    - 386167 (UniCel Dxl Reaction Vessels)
    - 81901 (Access Reaction Vessels)



- DRY ICE:
  - AWB MUST state UN1845 **and**;
  - Proper shipping name (Dry ice or Carbon dioxide, solid),
  - Number of packages; and
  - The net weight of dry ice in each package.

**4.8 Ex Works Incoterms**

- Contact Beckman Procurement when product is ready for pick-up.

**4.9 Customs Clearance / Trade Compliance**

- When Beckman Coulter is responsible for freight charges, shipping documents (e.g., commercial invoice, packing list) must be provided to our assigned carriers to ensure compliant customs clearance.
- Invoices should be created by the supplier and should not be generated by the broker/carrier. Invoices must include an itemized breakdown of value as well as Beckman part numbers (when applicable). If your import does not have a Beckman part number, please reach out to US Imports to provide further information.
- If there is uncertainty about the appropriate forwarder or process, please reach out to the Transportation Team or Global Trade Compliance for guidance.

**IMPORTANT:** Failure to follow these guidelines will result in clearance delays.

## **5 Escalation Contacts**

**5.1 Domestic Shipment Escalations**

- NA Logistics/Transportation Team
  - Email: [NALogistics@beckman.com](mailto:NALogistics@beckman.com)
- Chris Duncan, NA Logistics/Transportation
  - Email - [CDuncan01@beckman.com](mailto:CDuncan01@beckman.com)

**5.2 International Shipment Escalations**

- US Imports Customs Compliance
  - Email: [USImports@beckmancoulter.com](mailto:USImports@beckmancoulter.com)
- NA Logistics/Transportation Team
  - [NALogistics@beckman.com](mailto:NALogistics@beckman.com)
- Chris Lang, NA Logistics/Transportation
  - Email: [CLang@beckman.com](mailto:CLang@beckman.com)

**5.3. Management Escalation**

- Derrick Robertson – Value Stream Manager, NA Logistics Strategic
  - Email: [DROBERTSON@beckman.com](mailto:DROBERTSON@beckman.com)
- Jackie Heck: Value Stream Manager, NA Logistics Operations
  - Phone: 859-221-6217
  - Email: [j.m.penny@beckman.com](mailto:j.m.penny@beckman.com)



## 6. Billing Instructions

All inbound freight must include the following to ensure payment accuracy:

6.1 Subject to the supplier agreement, the terms of the individual purchase order, if Beckman Coulter, Inc. is responsible for freight charges, mark freight charges as, "Freight Collect."

6.2 Freight term for international shipments to the US should follow these guidelines:

Supplier Agreement	Incoterm
Supplier agreement states supplier will pay all freight, duties, taxes to Beckman	DDP
Supplier agreement states supplier will pay all freight - excluding duties/taxes to Beckman	DAP
Supplier agreement states supplier will pay all freight to destination airport	DPU
Supplier agreement states supplier will arrange delivery to carrier at origin air/sea port - Beckman will assume all freight charges from origin port	FCA
Supplier agreement states Beckman will pay all freight charges	EXW
Any circumstances not covered by the above information - reach out to <a href="mailto:NALogistics@beckman.com">NALogistics@beckman.com</a>	

7. Populate the Customer Reference field with the Freight Code associated with the Beckman Coulter, Inc. consignee address listed in the table below, followed by the Beckman Coulter, Inc. P.O. #. **These two reference numbers must be separated by an asterisk “\*”.**

- Example: Inbound to Brea with P.O. # 12345. The Package Reference field should be populated with: **06-008\*12345**.
- The use of the five-digit freight code listed in Appendix A is critical for freight payment accuracy and timeliness.

8. Beckman Coulter, Inc. Freight Payment Remit to Address MUST appear on BOL:

- Beckman Coulter, Inc.
- C/o CTSI - Global
- 1 South Prescott St
- Memphis, TN 38111-4618

## 9 References

### 9.1 Parent Document

- U.S. Routing Guide, USL/D-LOG-WI-0043

### 9.2 Tools

- None



## Change Control

<b>SUMMARY OF CHANGE:</b> Updates per SME	
<b>SECTION #</b>	<b>REASON FOR CHANGE / OBSOLESCENCE</b>
Throughout	Minor numbering updates
2 & 3	Removed reference to USL/D-TRANS-REF-0001 and point reader to table in Section 3, since table in USL/D-TRANS-REF-0003 Section 3 is identical to content contained in USL/D-TRANS-REF-0001. USL/D-TRANS-REF-0001 will be archived due to redundancy.
3	Hebron freight code updated from 27-021 to 03-107
4	Update carrier routings. Germany changed from 2 lanes to 1 (no more separation of Munich). <b>AIR:</b> HK changed to Schenker. UK changed to JAS. Ireland changed to DSV. Added Czech Republic, Denmark. <b>OCEAN:</b> DSV added to France lane. Ireland, Italy, LATAM, changed to Expeditors.
4	Updated contact lists. DGF removed. Geodis removed. DSV updated. DHLe updated. Schenker added. FedEx parcel updated
4.9	Added section dedicated to trade compliance and customs clearance procedure
5	Josh Frever removed as escalation point. Derrick Robertson added as escalation point
9.2	Updated to remove archived USL/D-TRANS-REF-0001.
<b>TRAINING REQUIREMENT</b>	
<input type="checkbox"/> Training is required for this revision. <ul style="list-style-type: none"><li><input type="checkbox"/> Initial release</li><li><input type="checkbox"/> Remediation training</li><li><input type="checkbox"/> Change affects process</li></ul>	
<input type="checkbox"/> Training is not required for this revision. <ul style="list-style-type: none"><li><input type="checkbox"/> Change does not affect process</li><li><input type="checkbox"/> Obsolescence</li></ul>	
<input checked="" type="checkbox"/> Training is not required for this document type.	
<b>IMPACT ASSESSMENT</b>	
Evaluate any interrelated QMS and/or Business processes to determine if changes are required. If yes, list affected documents. If no, indicate no impact.	<b>IMPLEMENTATION PROCESS IMPACT</b>
	No Impact
	<b>IMPLEMENTATION PLAN</b>
	None

## Signature Manifest

**Document Number:** USL/D-TRANS-REF-0003

**Revision:** 7.1

**Title:** Supplier Inbound Routing Guide for Shipments to U.S. Sites Only

**Effective Date:** 25 Apr 2025

All dates and times are in US/Pacific.

### Approval of USL/D-TRANS-REF-0003, Supplier Inbound Routing Guide for Shipments to U.S. Sites Only

#### Step 2 - Approval

Name/Signature	Title	Date	Meaning/Reason
Joshua Frever (JCFREVER)	Director, North American Logis	24 Apr 2025, 12:11:53 PM	Approved
David Riddle (DWRIDDLE)	QLTY MGR Logistics & Distribut	25 Apr 2025, 10:03:59 AM	Approved

#### Step 3 - Doc Control (Set Effective Date)

Name/Signature	Title	Date	Meaning/Reason
Caryl Conklin (CCONKLIN)	Engineer QA	25 Apr 2025, 10:59:19 AM	Approved

#### Step 4 - Notification

Name/Signature	Title	Date	Meaning/Reason
Caryl Conklin (CCONKLIN)	Engineer QA	25 Apr 2025, 10:59:19 AM	Email Sent